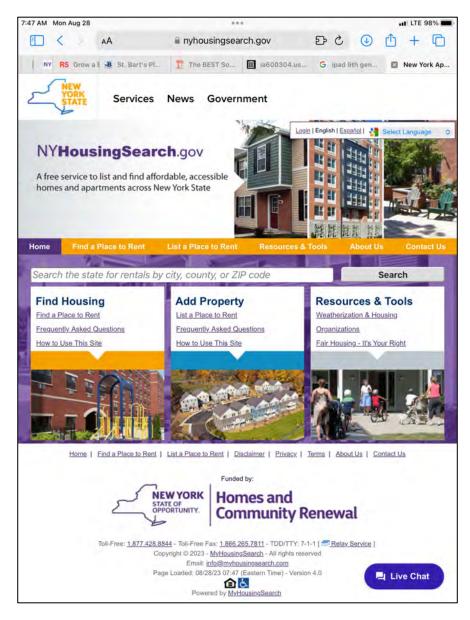
NYHousingSearch.Gov

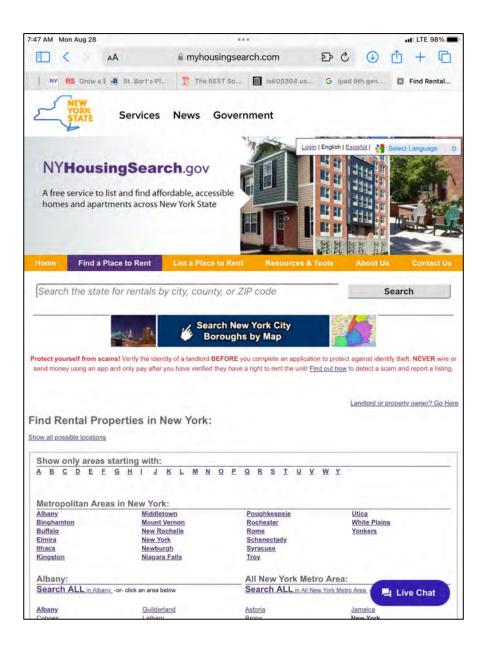
Step-by-Step Instructions

1) Open link to NY state affordable housing site.

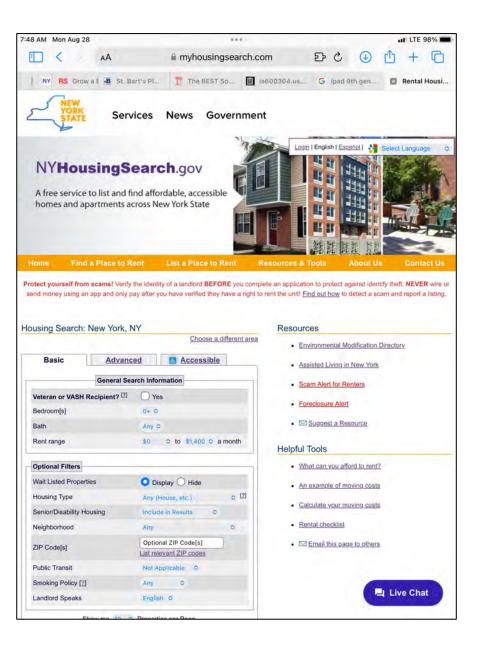
https://www.nyhousingsearch.gov/index.html



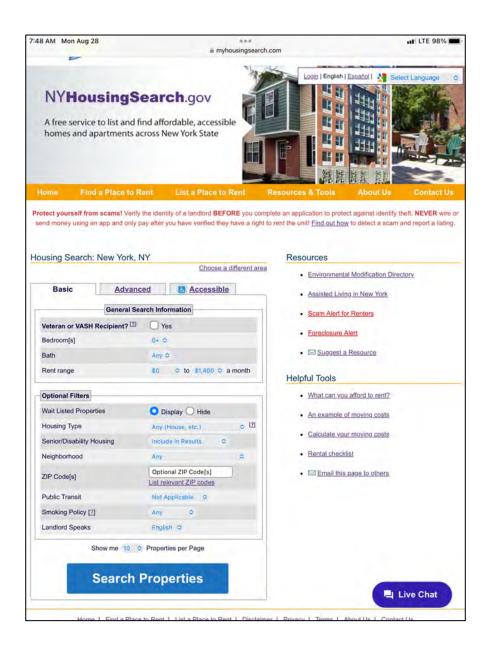
2) Under "find housing," open "find a place to rent"



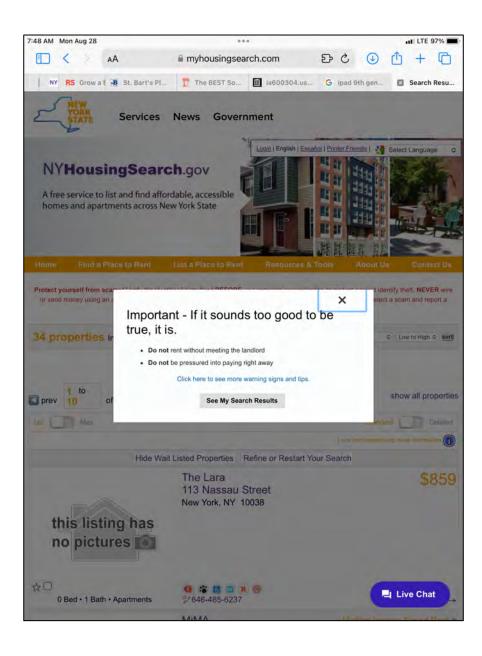
3) Open "New York" under "metropolitan areas of New York"



4) On the next page the main concern would be number of bedrooms. In this case I left the number at "0" for studio

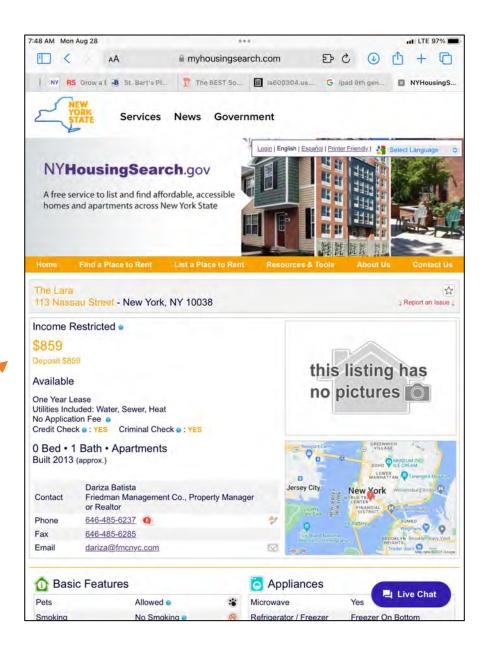


5) Open "search properties"

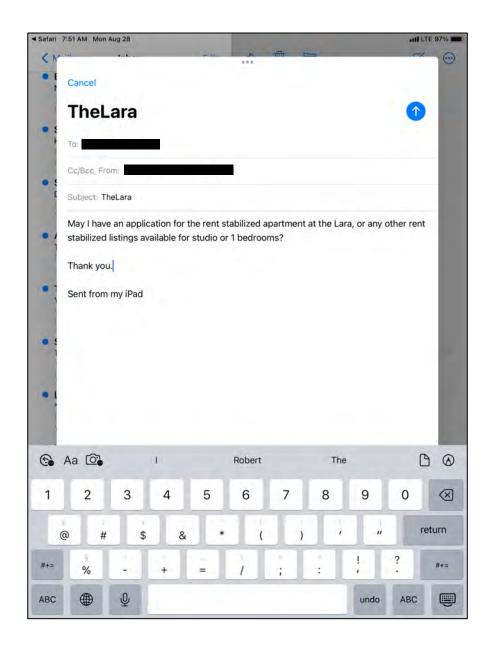


6) This window will open.

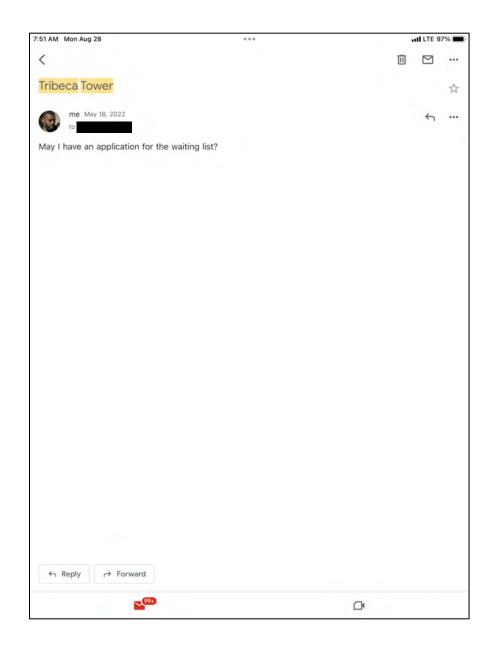
One can see The Lara listed for \$859. For the next step, we'll use The Lara as the example, but the same process would be used for each listing.



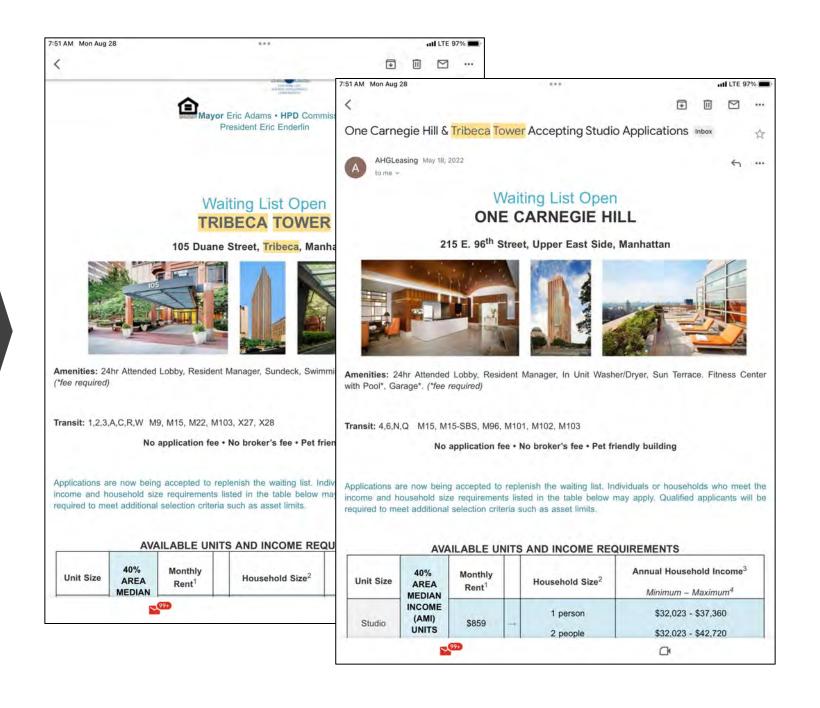
NOTE: "waiting list open or closed" may be written under the listing. A request for an application can still be submitted. 7) Open link to send email.
Here's some suggested wording for the email.



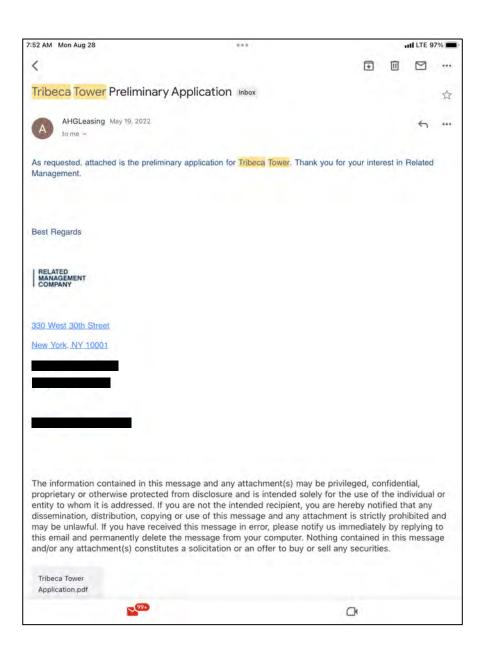
8) Wording for an email when you want to apply for the waiting list.



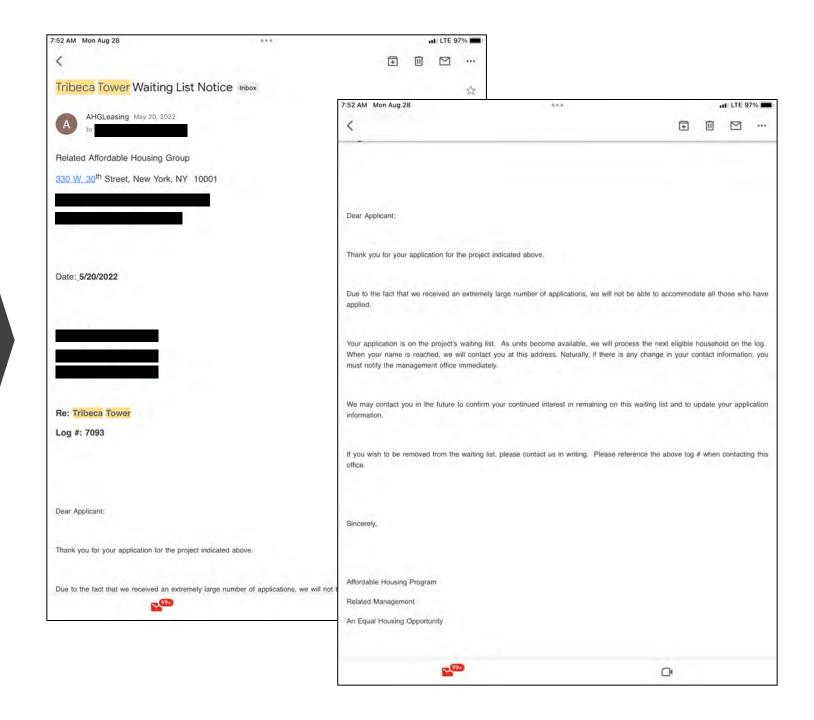
9) Options sent from building management company. I could only choose one.



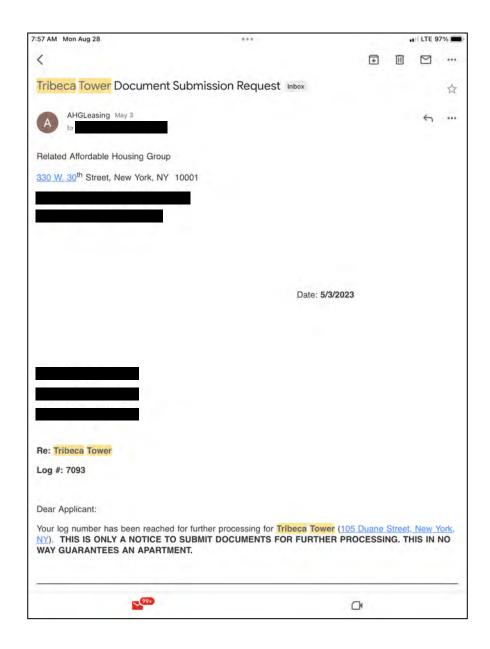
10) Application



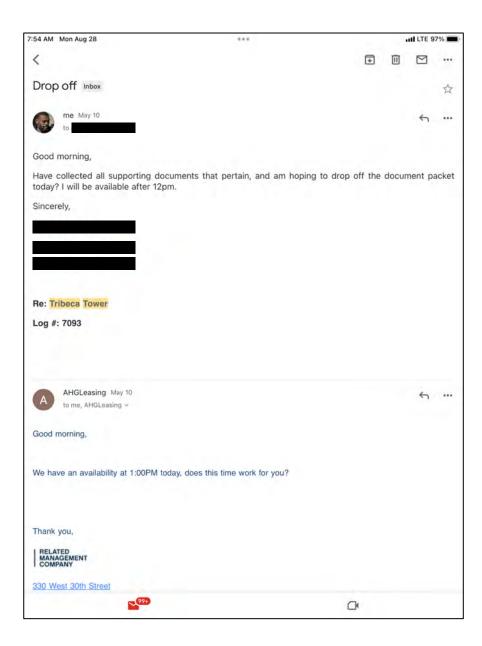
11) You will receive a confirmation you are on the waiting list and a log number



13) Once your log number is reached, you will be emailed. In this email will be a list of required documents need.



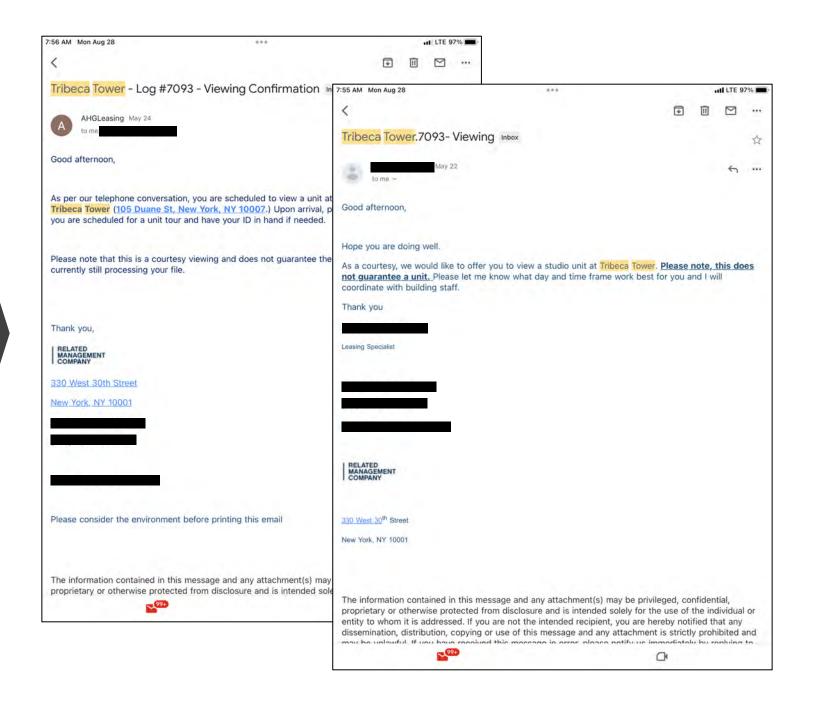
13) Email to confirm dropping off required information and documents



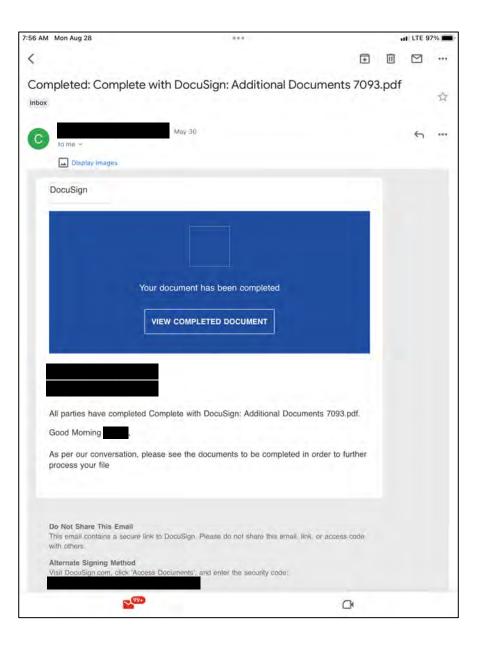
14) You'll receive a receipt for your documents



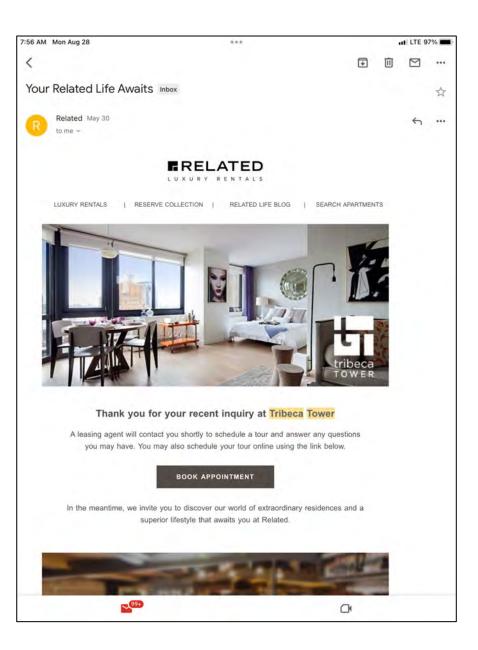
15) Information to view unit



16) Transferring signed documents



17) Transitioning into unit



18) Signing the lease!

"ATTACHED RIDER SETS FORTH RIGHTS AND OBLIGATIONS OF TEMANTS AND LANGUAGES UNDER THE RENT STABILIZATION LAW." ("LOS DERECHOS Y RESPONSABLE DADES DE INQUILINOS Y CASEROS ESTÁN DISPONIBLE EN ESPAÑOL"). STANDARD FORM OF APARTMENT LEASE.

THE REAL ESTATE BOARD OF NEW YORK, INC.

PREAMER: This least contains the agreements between You and Clean concerning Your rights and obligations and the rights and obligations of Carmet You and Cleans these other rights and competitions which are left faith in government laws and regulations.

You should read this Leave and all of its effective parts carefully. If You have any questions, or if You do not understand any words or economics, get suchfusion. Once You and Owner sage this Leave You and Owner age this Leave You and Owner age this Leave You and Owner age that I have made it and understand to You and Owner agent that all agreements believe it will all of the parts agent the parts of the parts agent agent agent agent you and owner that any agreements made before or after the parts agent agent

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